

# **AIGS STUDENT'S LIFE** **ON CAMPUS**

**March 8 2024**

**ACTS International Graduate School**

# 1. Academic & Scholarship

## 1.1 Credit & Course Schedule

Course	Semester	Major <sup>2)</sup>	Elective	Required	Non-credit but Required	CE or PE	Thesis	Total Required (Min.)
Ph.D.	6	24 cr.	9 cr.	4cr. Academic Writing (2) Research Methodology (2)	2cr. (Foreign Language) <sup>3)</sup>	CE <sup>4)</sup>	Compulsory	36 cr.
Th.M.+Ph.D.	8	33 cr.	12 cr.	4cr. Academic Writing (2) Research Methodology (2)	2cr. (Foreign Language)	CE	Compulsory	48 cr.
Th.M.	4	15 cr.	6 cr.	4cr. Academic Writing (2) Research Methodology (2)	2cr. (Foreign Language)	PE	Thesis 6 credits or 2 Major Courses (6 cr.)	30 cr.
M.Div.	6	85 cr.	5 cr. or more	-	Bible Exam (360 pt.) <sup>5)</sup>	-	-	90 cr.

- Semester Extension for each program

\* ACTS strongly recommends to finish your program within the regulated period.

But, if you fail to finish your program within that period, ACTS will give you additional semester(s) to receive scholarships as follow;

- **Ph.D.** 2 additional semesters (in general, for writing dissertation)

- **Th.M.** 1 additional semester

1) A student who writes thesis in the additional semester should pay for re-registration fee. And ACTS offers room and board.

2) The student who spends his/her additional semesters shall return home country, but the student who wishes to remain at school shall pay all expenses (Th.M. 1 payable semester more, Ph.D. 2 payable semesters more).

- **M.Div.** 0 additional semester

1) A M.Div. student MUST complete the course within 6 semesters . But if a student fails to finish his/her program within the period, he/she should pay for all the expenses (tuition, fees of room and board).

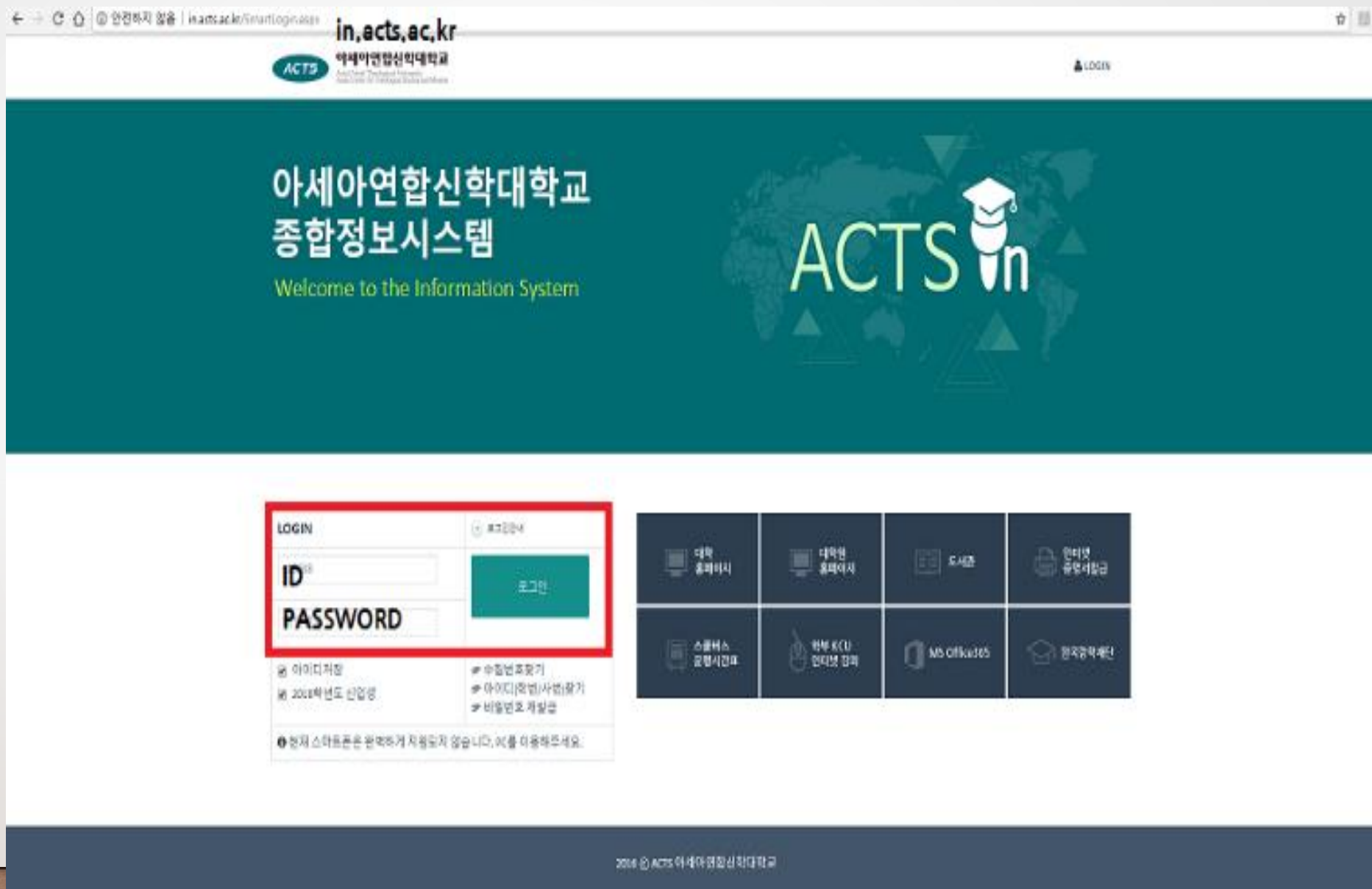
## 1.2 Course Registration by on-line

AIGS office notifies in advance about the online course registration period. For Spring-2024, **the course change period for students is March 6 ~ 11 2024**. Each student is expected to login into his/her account for registration of course(s) during online registration period at in.acts.ac.kr.

It is student's sole responsibility to check and register his/her credits hours, and major or elective courses. In case of any technical problem(s), student may approach AIGS Registrar's office for further assistance.

\*url: [in.acts.ac.kr](http://in.acts.ac.kr)

ID : student ID  
PW:





## 1.3 Scholarship

### 1.3.1 A General Outline of Scholarships

AIGS diligently seeks many ways to provide grants and bursary to all international students who are in need of financial aid. AIGS arranges ‘ACTS Great Commission Scholarship’ (AGCS) and also provides all enrolled international students with the ACTS Matching Fund (AMF) which covers most of the study expenses. Then this portion of scholarship is fully covered by ACTS that comprises of:

No.	Specifics	M.Div.	Th.M.	Th.M.+Ph.D., Ph.D.
1	Tuition	US \$ 3,800	US \$ 4,500	US \$ 5,500
2	Dormitory & Meal Fee	US \$ 3,500	US \$ 3,500	US \$ 3,500
Total		US \$ 7,300	US \$ 8,000	US \$ 9,000

	Specifics		M.Div.	Th.M.	Th.M.+Ph. D.
ACTS Responsibility	1	ACTS Grant (AGCS)	US \$ 2,800	US \$ 3,500	US \$ 4,500
	2	ACTS Matching Fund (AMF)	US \$ 1,000	US \$ 1,000	US \$ 1,000
	Sub Total		US \$ 3,800	US \$ 4,500	US \$ 5,500
Student's Responsibility	1	Academic Scholarship (Min. GPA 3.0)	US \$ 1,000	US \$ 1,000	US \$ 1,000
	2	16 Hours Work & Study Scholarship	US \$ 1,000	US \$ 1,000	US \$ 1,000
	3	Church Matching Fund (CMF)	US \$ 1,200	US \$ 1,200	US \$ 1,200
	4	Registration Fee (RF)	US \$ 300	US \$ 300	US \$ 300
	Sub Total		US \$ 3,500	US \$ 3,500	US \$ 3,500
Total			US \$ 7,300	US \$ 8,000	US \$ 9,000

\* For receiving both the ACTS Grant as AGCS and ACTS Scholarship as AMF, all enrolled international students MUST submit to the AIGS Office in each semester by March 31 and by September 30 (1) the scholarship application form and (2) the each copy of their current bank account book opened in Korea, saying (a) the first page showing student's name and account information, and (b) the last page showing student's account balance.

\*\* One dollar applied the exchange rate of 1,000 won in Korean money.

(ie. US \$ 1,000 = 1,000,000 won)

\*Ref. pp. 3 ~ 6



### 1.3.2 Academic Scholarship

A student who wants to receive a Academic Scholarship shall submit an application for the scholarship. And he/she shall obtain at least G.P.A 3.0 grades in the semester. If a student fails to fulfill the condition and requirements during the semester, he/she will be asked to pay the amount (1,000,000 won) at the end of semester.

### 1.3.3 16 hours work scholarship

A student who wants to receive a ‘16 Hours Work & Study Scholarship’ shall submit an application for the scholarship. If a student fails to fulfill this condition and requirement during the semester, he/she will be asked to pay the amount (1,000,000 won) at the end of the semester.

### 1.3.4 Church Matching Fund (CMF)

This is the sole responsibility of AIGS students to meet the requirement of the church matching fund (CMF) of \$1,200 or 1,200,000 won per semester. A Student should provide detailed information of the sponsoring church and the responsible person(s) to the AIGS office. Further, the AIGS office will also contact the related church in regard to the church matching fund. However, it is the students' sole responsibility to be in contact with the church to meet the requirement. If you do not have a sponsoring church, you are to receive help from current students to find a church in Korea to serve on Sundays and to obtain the Church Matching Fund. However, in spite of these effort, if you don't have a sponsoring church, CMF should be paid by you. In the event of failure to pay the CMF, the student's status will be in jeopardy and he/she cannot obtain academic records and cannot obtain a room for the next semester.

### 1.3.5 Registration Fee (RF)

This is an essential financial requirement for AIGS students. All such students should meet the Registration Fee (RF) of \$300 or 300,000 won per semester. The Registration Fee is payable at the responsibility to meet the requirement before the due date. In the event of failure to pay the Registration Fee, the student's status will be in jeopardy and he/she cannot obtain academic records and cannot obtain a room for the next semester.

#### \* Registration Fee's Due Dates

##### - Registration Fee for Spring

- Before April 30<sup>th</sup> 300,000 won
- During May 1<sup>st</sup> to 31<sup>st</sup> 350,000 won
- June 1<sup>st</sup> 400,000 won

##### - Registration Fee for Fall

- Before October 31<sup>st</sup> 300,000 won
- During November 1<sup>st</sup> to 30<sup>th</sup> 350,000 won
- After December 1<sup>st</sup> 400,000 won

## 2. Spiritual Life

All AIGS students shall complete their spiritual training.

Students must attend worship at the site. The AIGS student has to check attendance at the entrance, and attendance checks on YouTube are not allowed.

And, the AIGS student must exceed the required score, and if he/she fails, he/she may receive disadvantages such as imposing assignments or suspending scholarships or etc. The required scores will be posted on the bulletin board at the beginning of each semester.

The school will provides simultaneous interpretation during the Korean service, including Tuesday's service and this Thursday service (Opening Service), too.

We're going to interpret simultaneously through Zoom without using a machine from this semester.

Please prepare according to the following instructions.

1. Please install Zoom on your smartphone.
2. Please prepare your earphone.
3. Access Zoom during the chapel.
4. **Zoom ID: 526 910 2884    PW: aigs**
5. Please turn off the video and mic (only hearing).
6. Come out of Zoom after the service.

\*ref.) Chapel WIFI ID: ACTSWIFI      PW: actswifi



## 3. Community Life

### 3.1 Registration Card

### 3.2 Obligation to Report Changes

- Residence Change: within 14 days
  - Passport Change: within 14days
- 
- If you don't apply for your changes, you will receive the penalty.

### 3.3 Medical Insurance

The Health Insurance is **MUST** for all enrolled AIGS International Students. It is required by the Ministry of Education of Korea that every international student **MUST** have a medical insurance. Hence, all students must prepare their financial resources to support their medical insurance.

All International Students **MUST** sign up for the Korean National Health Insurance Service (NHIS) under our Government regulations from March 2021. Insurance costs will be around 120,000 won per month, and the discount rate of 50% will be applied to international students. So. International students are required to pay about 60,000 won per month. (But, in 2022, the discount rate will be 80% applied. So, the insurance fee will be about **50,000 won a month.**)

\* The bill will reach the student address personally. Please check AIGS mail box, everyday.

(<http://www.nhis.or.kr/static/html/wbd/g/a/wbdga0101.html>)

- **If you don't pay or delay for insurance contribution, you will take disadvantages such as restrictions on visa extension.**

## Delinquency Information

체납자료 제공



### 보험급여 및 비자연장 제한

체납 후 병·의원 방문 시 건강보험 혜택 제한 등 불이익이 있을 수 있습니다. 또한 50만 원 이상 보험료 체납 시, 체납 자료는 법무부에 제공됩니다. 제공된 체납자료는 전국 출입국·외국인 관서 체류허가 심사 자료로 활용되어 비자연장 등이 제한될 수 있습니다.

### RESTRICTED TO GET HEALTHCARE SERVICE AND VISA EXTENSION.

Health insurance benefit is available only when health contribution is paid.  
Also if the delinquent insurance contribution of a foreigner exceeds 500,000 KRW, the delinquency information will be provided to the Ministry of Justice. The information will be used as a residence permit screening data by immigration offices, and can lead to disadvantages such as restrictions on visa extension.

### 나에게 꼭 필요한 정보, 한 눈에 확인하세요!

- 자동이체 신청 : 연체금 걱정 없이 보험료를 편리하게 납부할 수 있습니다.
- 전자고지 신청 : 이메일 및 모바일로 쉽고 간편하게 고지서를 받아볼 수 있습니다.
- 환급금 사전계좌 신청 : 환급금이 발생하면 미리 신청하신 계좌로 지급해드립니다.
- 병·의원 급여제한 해제 : 미납된 보험료 전액을 납부한 날 급여제한이 해제됩니다.

### CHECK OUT THE INFORMATION YOU NEED AT A GLANCE!

- Apply for automatic transfer.  
You can pay insurance contributions conveniently without worrying about late fees.
- Apply for e-bill.  
You can receive bills through your email or smartphone quickly and conveniently.
- Register a refund account.  
If there is a refund available for you, we will pay it directly into the account you have registered with us.
- Unfreeze your benefits.  
The restrictions on your health insurance benefits available at health-care providers are lifted on the day you pay the overdue amount in full.



# Guide

to the collection system  
of National Health Insurance  
for Foreigners.

외국인 건강보험  
징수제도 안내



1577-1000 / 033-811-2000

외국어 전화상담서비스(영어, 중국어, 베트남어)  
1577-1000(외국어 상담 7번) 또는 033-811-2000

Foreign Language Telephone Counseling Service  
(English, Chinese, Vietnamese language)  
1577-1000[press 7] or 033-811-2000



### 3.4 Part-Time Working for Student Visa (D2) Holder

This is JUST simple information about working that students comply, NOT to recommend it.

AIGS students are allowed to work in the church and para-church organizations as their weekend ministry. **AIGS students holding D-2 visa must receive approval from the immigration office with intimation to the AIGS office prior to beginning any part-time work.** If any student is involving in any kind of part-time work during weekdays MUST be reported to AIGS with a written statement. As I have said above, AIGS students are allowed to work in the church or para-church. Other works are restricted to work due to safety measures. However, students may bring their individual cases to the office for consideration. If you work without permission, it could have serious consequences.



## 4.1 ETC

- 1) Check the Notice of our homepage several times.
- 2) Check the AIGS mail box, everyday.
- 3) Submit the official form on time.
- 4) If you need any form that AIGS office makes, do request it before 2 days at least.
- 5) Use ACTS-IN when your personal information is changed.

\* ACTS-IN login  Click 'Profile'  Click 'Changing info'

- 6) Mobile Student ID card \*There is no plastic card.

[in.acts.ac.kr](http://in.acts.ac.kr) – Login – Click 'WebService' – Click 'Mobile Student ID card'

- 7) If you have any further questions, please do not hesitate and ask us as below:

- AIGS Office : 031-770-7812 (Mr. Kim: class, entrance, etc.)  
7813 (Mrs. Kim: tuition, scholarship, etc.)
- e-mail : [aigs@acts.ac.kr](mailto:aigs@acts.ac.kr)
- Personal Information : [in.acts.ac.kr](http://in.acts.ac.kr)
- AIGS Group-Chat : KakaoTalk (Student Body)