



## APPLICATION FOR ADMISSION

We thank you for your interest in applying for the AIGS degree program.

### Application Deadlines:

Semester	Spring Semester	Fall Semester
Application Period	Aug 15 <sup>th</sup> ~ Sep 15 <sup>th</sup>	Mar 15 <sup>th</sup> ~ Apr 15 <sup>th</sup>
Notification of Admission Decisions	Late November	Late June

### AIGS Recruiting and Selection Policy

1. Admission Priority: Prospective theological students from the Christian minority regions.
2. Minimum Degree Requirement: Holders of an accredited Bachelor's Degree (B.A., B.S., etc.).
3. Scholarship Eligibility: GPA 3.0 on a scale of 4.3, financial difficulties, etc. See the details in the scholarship application form.
4. English Proficiency Requirement. The score of TOEFL is an essential component of the application. However, in case the applicant is not able to take the TOEFL, applicant may submit a fifteen minutes English sermon (CD, mp3) in addition to a supervised English written test. (PBT: 570, CBT: 230-250, IBT: 88 / IELTS 6.5 or up)
5. Dormitory: Currently not available for the family. The student must come unaccompanied to ensure a room on campus.
6. Round Trip Ticket and Living Expenses: Must secure his/her own air round transportation.
7. Immediate Return: Must return to home country within a month after the graduation date.
8. The Applicant's Minimum Tuition Responsibility: Must be responsible for at least US \$ 1,300.00 per semester.

### Academic Information: Pre-Requisites

<b>Ph.D. (36 Credits)</b>	<b>Th. M+Ph.D. (48 Credits)</b>
a. Required degrees: B.A., M.Div., and Th.M.	a. Required degrees: B.A., M.Div.
b. Biblical languages: Hebrew and Greek (6 Credits each)	b. Biblical languages: Hebrew and Greek. (6 Credits each)
<b>Th. M. (30 Credits)</b>	<b>M.Div. (90 Credits)</b>
a. Required degrees: B.A., M.Div.	a. Required degree: B.A./B.S.
b. Biblical languages: Hebrew and Greek. (6 Credits each)	



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**If you meet the above requirements, please send us the following documents:**

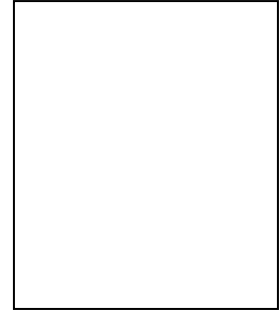
1. Application Form
2. Christian Commitment Form
3. Medical Certificate
4. Scholarship Application
5. Financial Affidavit dully filled by the applicant or sponsor(s)
6. A Proof of English Proficiency
7. Three Recommendations: the recommender should send the completed AIGS Recommendation Form directly to the AIGS International Registrar's Office with the signature and seal on envelop. If personal letters of reference are submitted, they must submit them jointly with the required AIGS Recommendation form.
8. Three recent passport photos.
9. Certified Copy of Diplomas (an official sealed letter of accreditation must be post-mailed by your school of graduation directly to the AIGS Admissions Office).
10. Notarized Transcripts (if other than English)
11. A copy of your valid passport.
12. Academic Preparation essay(s):  
Applicant's personal essays must be limited to approximately 1000-1500 words (5 to 10 pages) for each essay and emailed to AIGS: [aigs@acts.ac.kr](mailto:aigs@acts.ac.kr)  
Essay 1: Give a brief history of your academic and theological preparation.  
Essay 2: State your proposed topic of research and/or objective you are seeking to attain through the program. It is applicable only to ThM., ThM+PhD & PhD candidates only
13. Spousal Statement: if applicable, the applicant's spousal consent letter regarding his or her thoughts and feelings regarding your desire to attend ACTS International Graduate School (AIGS).
14. Non-refundable Application Fee (US \$ 50.00). The application will not be processed unless the fee is received. The applicant may send the fee by bank wire to: Kookmin Bank, Seoul, Korea. Account No. : **220437-04-000974** SWIFT CODE, B.I.C: **CZNBKRSEXXX**.
15. A copy of the applicant's or the sponsor's bank statement showing the minimum balance of US \$ 1,500.00.
16. The complete above application package must be post-mailed directly to the AIGS Admissions Office. We will not accept any kind of second-hand delivery.

**Note:** Unless we receive all the above documents on or before the due dates, your application will not be processed.



## Application Form

Thank you for taking the time to apply to AIGS/ACTS! Before filling the application form, do read all instructions on check-list and also see on home page for more information. Incomplete application will be rejected. Please type all the information.



### Enrollment Information

Degree (Mark it) :  MDiv  ThM  ThM+PhD  PhD  
 Intended Track (Mark it) :  OT  NT  ST  HT  PT  MI  
 Entrance Year :  
 Entrance Term :  Spring  Fall

### Personal Information

First Name :  
 Middle Name :  
 Last/Family Name :  
 Gender :  
 Date of Birth :  
 Nationality :

### Passport Information

Name in the Passport :  
 Passport Number :  
 Date of Expiry :

### Family Information

Name of Father :  
 Name of Mother :  
 Marital Status : Single / Married / Divorced / Widow(er)  
 Name of Spouse :  
 Number of Children :



**Address Information**

Address Line 1 :  
 Address Line 2 :  
 City :  
 State/Province :  
 Postal Code :  
 Country :

**Contact Information**

Phone Number (Home) :  
 Phone Number (Office) :  
 Mobile Number :  
 E-mail :

**Citizenship Information**

Primary Citizenship :  
 Permanent Residence (If  
 Different than Citizenship) :  
 Country of Birth :

**Linguistic Information**

Language Proficiency :  
 Native language(s) :

**Speech**

**Reading and Writing**

English Proficiency\* :  Excellent  Good  Poor  Excellent  Good  Poor  
 Other language (s) :  Excellent  Good  Poor  Excellent  Good  Poor  
 English Test Type :  TOEFL  PBT  CBT  IBT  IELTS  
 Score :  
 Date tested :

\*Reliability of the information provided here about your English proficiency will be tested upon your admission to AIGS. In case your information is proven to be false, your admission will be reversed and you'll be subject to dismissal even after the arrival.





**Professional Experience**

List your professional experience in church or church-related positions:

Name of Church	Position held	Duration	Location

List your professional experience in non-ecclesiastical positions:

Name of Institution/Company	Position held	Duration	Location

**Health Condition Declaration**

In the past five years, have you had any serious illness, either physical or psychological, which required professional treatment? Yes / No. If “yes,” explain:

\_\_\_\_\_  
\_\_\_\_\_

**How did you learn about AIGS/ACTS?**

\_\_\_\_\_  
\_\_\_\_\_

**What other seminaries are you considering?**

\_\_\_\_\_  
\_\_\_\_\_

I hereby make application to AIGS and affirm that to the best of my knowledge all the information above is complete and accurate.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant



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### **Academic Preparation**

Applicant's personal essays must be limited to approximately 1000-1500 words (5 to 10 pages) for each essay and emailed to AIGS: [aigs@acts.ac.kr](mailto:aigs@acts.ac.kr)

**Essay 1:** Give a brief history of your academic and theological preparation.

**Essay 2:** State your proposed topic of research and/or objective you are seeking to attain through the program. **It is applicable only to ThM., ThM+PhD & PhD candidates only**

### **Spousal Statement**

If applicable: A brief statement written by your spouse stating his or her thoughts and feelings regarding your desire to attend ACTS International Graduate School (AIGS). This statement must be posted along with application form or emailed to the AIGS Registrar's Office at [aigs@acts.ac.kr](mailto:aigs@acts.ac.kr).

### **Referential Information**

Your references should send the completed AIGS Recommendation Form directly to the AIGS International Registrar's Office with the signature and seal on envelop. If personal letters of reference are submitted, they must submit them jointly with the required AIGS Recommendation form.

#### **Pastoral Reference**

Name of Pastor :  
Name of Church :  
Name of Denomination :

#### **Academic Reference**

Name of Teacher/Professor :  
Position/Title :  
Name of College/University :

#### **Christian Leader/Missionary Reference**

Name of Leader/Missionary :  
Position/Title :  
Name of Organization :



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**Financial Affidavit**

**Student's Financial Responsibility**

This form must be filled by the applicant (if unsponsored). If he/she has a sponsor, then the sponsor must fill the Sponsor's Financial Affidavit.

I, \_\_\_\_\_ applied to AIGS for the MDiv / ThM / ThM+PhD / PhD program, majoring OT / NT / ST / NT / PT / MI for Spring/Fall semester of the year \_\_\_\_\_.

I, \_\_\_\_\_ hereby certify that I have sufficient funds for the round-trip ticket to Korea and living expenses, study-related expenses, and medical insurance for the whole period of my studies in AIGS.

I do declare that I'm responsible for the church-matching fund (\$ 1000 per semester) towards minimum tuition payment and registration fee (\$ 300 per semester). It is my sole responsibility to obtain church-matching fund and registration fee for each semester.

**Applicant's Pledge**

I, the undersigned, pledge to comply with the above financial responsibility. I also understand that in case of violation I will be subject to legal actions that might include cancellation of my degree program at any level of my studies.

\_\_\_\_\_

Name of Applicant

\_\_\_\_\_

Signature & Date





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**Financial Affidavit**

**Sponsor's Financial Responsibility**

Dear Sponsor,

Thank you for your financial support of the following applicant. Please complete this form and send it directly to AIGS office during the admission period. It is the school policy that the fees must be paid at the beginning of each semester.

The following applicant \_\_\_\_\_ applied to AIGS for the MDiv / ThM / ThM+PhD / PhD program, majoring OT / NT / ST / NT / PT / MI for Spring/Fall semester of the year \_\_\_\_\_.

I/we, \_\_\_\_\_ hereby certify that the above said candidate will be financially supported by me/us. I/we have sufficient funds for the round-trip ticket to/from Korea and living expenses, study related expenses, and medical insurance for the whole period of his/her studies at AIGS.

I/we do declare that I/we are responsible for the student's church-matching fund (\$ 1000 per semester) towards minimum tuition payment and/or registration fee (\$ 300 per semester). It is my/our sole responsibility to provide the student's church-matching fund and/or registration fee for each semester.

- I/we support: (1) Church-matching fund and registration fee (\$ 1300 per semester)   
 (2) Only Church-matching fund (\$ 1000 per semester)   
 (3) Only registration fee (\$ 300 per semester)

**Sponsor's Pledge**

I/we, the undersigned, pledge to comply with the above financial responsibility. I/we also understand that in case of failure to keep my/our pledge might affect to the cancellation of the student's degree program at any level of his/her studies.

Name of Sponsor: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name of Church/Organization: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_ Signature / Seal: \_\_\_\_\_



## ACTS Great Commission Scholarship Application

The prospective student must apply for scholarship by filling out this form completely in order to be evaluated by the Graduate School Committee. The applicant will be notified of the specifics of the financial aid at the time of reception of the admission letter. It is the sole responsibility of the applicant to comply with the terms attached to each of the following types of scholarship (church funding, GPA, *arbeit*) in case the ACTS Great Commission Scholarship is granted.

**Name of Applicant (Name in the Passport):** \_\_\_\_\_

**Intended Program:** \_\_\_\_\_ **Major:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

### 1. Annual Study Expenses:

	Specifics	MDiv	ThM	ThM+PhD/PhD
(1)	Tuition	US \$ 7,000	US \$ 8,000	US \$ 10,000
(2)	Room & Board	US \$ 3,000	US \$ 3,000	US \$ 3,000
(3)	Others	US \$ 2,000	US \$ 2,000	US \$ 2,000
	<b>Total</b>	<b>US \$ 12,000</b>	<b>US \$ 13,000</b>	<b>US \$ 15,000</b>

### 2. Scholarships

(1)	ACTS Grant	US \$ 4,000	US \$ 4,500	US \$ 5,000
(2)	ACTS Matching Fund	US \$ 2,000	US \$ 2,500	US \$ 4,000

### 3. Applicant's sole responsibility for Scholarship & Funds

(1)	Academic Scholarship (GPA 3.0 or above)	US \$ 2,000	US \$ 2,000	US \$ 2,000
(2)	32 Hours Work & Study Scholarship	US \$ 1,400	US \$ 1,400	US \$ 1,400
(3)	Church Matching Fund	US \$ 2,000	US \$ 2,000	US \$ 2,000
(4)	Registration Fee	US \$ 600*	US \$ 600*	US \$ 600*

\* Student must pay \$ 300 Registration fee every semester

	<b>Total</b>	<b>US \$ 12,000</b>	<b>US \$ 13,000</b>	<b>US \$ 15,000</b>
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(1) Do you have the Church Matching Fund?      Yes / No      US \$ \_\_\_\_\_

(2) Do you apply for the Work & Study Scholarship?      Yes / No      US \$ \_\_\_\_\_

(3) I request for the Academic Scholarship:      Yes / No      US \$ \_\_\_\_\_

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature & Date





### Medical Certificate

Patient's Name (Last/First/Middle)			Date of Birth	
Passport No.			Program Applied	MA / MDiv / ThM / PhD
Home Address				
Telephone		E-mail		
<b>This part of the form is to be filled out by a certified physician only. All the information should be based on the medical consultation taken within the last six (6) months, and this report must be mailed separately in a sealed physician's business envelope.</b>				
Visiting Date (s)				
Diagnosis & Treatment				
Height		FBS (Functioning Blood Sugar)		
Weight		LFT (Liver Function Test)		
Eyesight		CBC (Complete Blood Count)		
Blood Pressure		Respiratory Problem		
Blood Type		Digestive Problem		
Eye Infection		Circulatory Problem		
TB (Tuberculosis)		Mental Illness		
Diabetes		Hypertension		
Cancer		Other		
General medical observation: If there is any health condition of which we should be aware, please use this space or a separate page to describe it.				
Name of Physician	Signature & Seal:			
Office's Address				
Phone Number	Date:		E-mail:	

**Send to:**  
**Asia United Theological University (AIGS)**  
**1276, Gyeonggang-ro, Okcheon-myeon, Yangpyeong-Gun, Gyeonggi-do, Korea (12508)**  
**Tel: (82-31) 770-7812~3, Fax: (82-31) 772-7776**  
**Email: AIGS@acts.ac.kr, Webpage: <http://www.acts.ac.kr/aigs>**





2. How long have you known the applicant? \_\_\_\_\_

How well?  Very well  Rather well  Casually  Not well

In what capacity? \_\_\_\_\_

3. If you are a professor, in how many of your courses have the applicant been enrolled?

Undergraduate ( )  Graduate ( )

4. Please provide us with a statement concerning the applicant's spiritual maturity, abilities, personality, character, and professional promise. Also include in your statement an assessment of his or her strengths and weakness.

\_\_\_\_\_  
\_\_\_\_\_

5. Do you see this person as someone whom you would hire, have as your pastor or church staff member, or like to work with as a colleague?  Yes  No  Unsure

Please Comment: \_\_\_\_\_

\_\_\_\_\_

6. We would appreciate your additional comments. Use a separate page if necessary.

\_\_\_\_\_

7. I recommend this applicant for the admission to AIGS:

Highly recommend  Recommend  Recommend with reservation  Do not recommend

Name: \_\_\_\_\_ Signature & Seal: \_\_\_\_\_ Date: \_\_\_\_\_

Church /Organization/School: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Send to:**

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**1276, Gyeonggang-ro, Okcheon-myeon, Yangpyeoung-Gun, Gyeonggi-do, Korea (12508)**  
**Tel: (82-31) 770-7812~3, Fax: (82-31) 772-7776**  
**Email: AIGS@acts.ac.kr, Webpage: http://www.acts.ac.kr/aigs**